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I.

Added to State Tournament Guidelines 1/30/88

** Amended 11/4/90

Policies re-organized, reviewed and added to on 11/2/91 (see State Minutes)

Amended February 16, 2002

Amended May 15, 2004

Amended September 2, 2005

Amended, Additions, Revised, May 10, 2008 (see State Minutes)

BY-LAWS
OF
MEXICAN AMERICAN GOLF ASSOCIATION
1975

AMENDED NOVEMBER 5, 1977	SEE MINUTES STATE MEETING
AMENDED NOVEMBER 1, 1980	SEE MINUTES STATE MEETING
AMENDED FEBRUARY, 1981	SEE MINUTES STATE MEETING
AMENDED MAY 23, 1982	SEE MINUTES STATE MEETING
AMENDED AUGUST 14, 1982	SEE MINUTES STATE MEETING
AMENDED NOVEMBER 6, 1982	SEE MINUTES STATE MEETING
AMENDED MAY 26, 1984	SEE MINUTES STATE MEETING
AMENDED NOVEMBER 2, 1991	SEE MINUTES STATE MEETING
AMENDED MAY 12, 2000	SEE MINUTES STATE MEETING
AMENDED FEBRUARY 16, 2002	SEE MINUTES STATE MEETING
AMENDED MAY 15, 2004	SEE MINUTES STATE MEETING
AMENDED SEPTEMBER 2, 2005	SEE MINUTES STATE MEETING
AMENDED MAY 10, 2008	SEE MINUTES STATE MEETING

BY-LAWS
OF THE
MEXICAN AMERICAN GOLF ASSOCIATION

ARTICLE I

NAME

This organization shall be known as the MEXICAN AMERICAN GOLF ASSOCIATION.

ARTICLE II

OFFICE

The headquarters of this Association shall be in the city of residency of the President elect and/or at such place, as the Board of Directors shall designate.

ARTICLE III

ORGANIZATIONAL STRUCTURE

The Mexican American Golf Association shall be comprised of three (3) Councils:

- A. NORTHERN COUNCIL - ALL COUNTIES NORTH TO THE OREGON BORDER AND EXTENDING SOUTH TO THE NORTHERN BOUNDARIES OF THE CENTRAL COUNCIL.

- B. CENTRAL COUNCIL - ALL COUNTIES SOUTH OF THE NORTHERN COUNCIL BOUNDARIES INCLUDING MERCED, MARIPOSA AND INYO COUNTIES EXTENDING SOUTH TO THE NORTHERN BOUNDARIES OF THE SOUTHERN COUNCIL.

- C. SOUTHERN COUNCIL ALL COUNTIES SOUTH FROM AND INCLUDING SANTA BARBARA, VENTURA, LOS ANGELES AND SAN BERNARDINO COUNTIES EXTENDING NORTH TO THE MEXICAN BORDER.

Each Council shall be comprised of the Chapters within its geographical boundaries.

ARTICLE IV

PURPOSE

- SECTION I. To create individual and/or family interest and motivation for the Mexican American in the game of golf.
- SECTION II. To charter such Chapters as shall accept and abide by the rules and regulations set forth in these By-laws.
- SECTION III. To promote, recruit and involve Mexican American youth in the Association.
- SECTION IV. To encourage Councils and/or Chapters to promote and assist through Scholarships the achievement of higher education for Mexican American Youth.
- SECTION V. To work with other organizations and individuals to achieve the purposes of this Association.

ARTICLE V

DUES

- SECTION I. Dues shall be assessed on a calendar year basis and are due on or before December 31, of the current year. Each Chapter and Council shall, at its own discretion, set whatever amounts it so desires as annual per capita dues. *As of May 15, 2004 the State dues per member shall be regular \$15.00, Seniors \$10.00.

Chapters shall mail to the State Treasurer a Chapter membership roster, list of chapter officers and appropriate membership dues collected by January 31 of the current membership year. Failure to submit chapter rosters, list of officers and membership dues shall result in the chapter being assessed a one-time twenty-five dollar (\$25.00) penalty. Payment of the penalty fee by the chapter or any of the offices does not relieve the chapter from compliance.

New members or re-instated past members may pay annual calendar dues at any time. New members or re-instated past members shall comply with policies and procedures as they pertain to the State Golf Tournament.

No member may participate in any Association function if he/she is not current in the payment of her/his dues.

- SECTION II. Said State per capita dues along with the appropriate Council dues, as established by the respective Council(s), shall be payable to the State before January 31st of the current year. Payment of dues along with the roster shall be forwarded directly from the Chapter to the State. The State will rebate the appropriate dues to the respective councils (with a copy of their paid up Chapter roster) based on their established assessments. Any chartered Chapter that shall fail to pay its dues as of January 31st of the current year shall be suspended as a member of the Association and shall be deprived of all privileges accruing thereto. Chapter officials shall be responsible for sending individual or group dues to the

State Treasury before January 31st of the current year. Any individual member that has paid their dues to any Chapter official by January 31st of the current membership year shall be considered a paid up member. On good cause, however, and on payment in full of such assessment delinquency, the State Board of Directors may restore any chapter that may be in default for non-payment of chapter membership dues.

No membership cards shall be issued members until her/his Chapter has remitted per capita dues to the State Treasury.

ARTICLE VI

ELECTIONS

SECTION I. Chapter:
Each Chapter shall hold its Board elections prior to January 1. Terms of officers to be determined at the local level.

SECTION II. Regional Council:
Each Chapter shall appoint two (2) representatives, one (1) of which should be the President of a chapter.

The Regional Council, comprised of regular members representing each Chapter in the region, shall be the governing body of the region, not to be inconsistent with the provisions of these By-laws. Each Council shall elect a Director prior to January 1 of the current year. Term of office to be one (1) year, and will begin on January 1, and end on December 31 of the following year.

The Council Director shall appoint two (2) delegates to all State Board meetings. Delegates to be appointed for one (1) State meeting or for a tenure concurrent with the term of the Council Director, subject to the approval of the Chapter delegates.

If a Director shall at any time withdraw from the Association, or for any reason ceases to remain as Director, the Council Board of Directors shall, within thirty-(30) day's hold an election. The new Director shall serve the remaining term. Following the election, the Council must notify the State Board thereof within fifteen (15) days.

SECTION III. The State President and Vice President shall be elected by the regular membership of this Association for a term of one (1) year. Term of office to begin January 1 and to end December 31 of the same year. Representative votes shall be prorated according to each Chapter's paid regular membership. One (1) vote for each ten (10) members with any remainder of five or more members to count as one (1) vote. Voting by proxy shall not be permitted so as to encourage Chapter delegates to be physically present during the election.

SECTION IV. The State President shall appoint a nominating committee to represent each Council at the annual State Board meeting, on or before the 3rd quarter State meeting.

The committee will prepare a slate of candidates for the office of State President and Vice-President by September 1 of the current year. Nominees for election shall be submitted by the committee, by October 1 of the current year, to the State President for information, distribution and placement on the agenda for the Annual State election meeting as an action item. Additional nominations may be made from the floor at the annual State election meeting.

ARTICLE VII

MEMBERSHIP

- SECTION I. All chapters shall abide by the following regulations concerning Membership:
1. Regular Membership:
All persons eighteen (18) years or over, of good moral character are eligible for membership in this Association.
 2. Senior Membership:
 - a. All regular members attaining the age of sixty (60) plus fifteen (15) years of uninterrupted membership or
 - b. Sixty-five (65) years of age plus ten (10) years of uninterrupted membership.
 3. Junior Membership:
All youth, under the age of eighteen (18) in compliance with the USGA Junior Amateur Status rule and of good moral character, are eligible for membership provided that approval is obtained from parents or guardians. Junior membership is further defined in the policies adopted by this Association.
- Junior members shall not be entitled to vote or serve on the Board of Directors. Junior members may not participate in State sponsored or sanctioned tournaments, except in such guest flights as may be provided by the State Tournament Chairman.
- SECTION II. The acceptance of membership in this Association shall bind each member to uphold all of the provisions of the Constitution and the By-laws; and to accept and enforce all rules and decisions of the Board of Directors or any other committee acting within its jurisdiction.
- SECTION III. Membership in this Association shall be transferable (from one chapter to another) when abiding by the provisions of these By-laws.
- SECTION IV. No Chapter or affiliated organization shall issue membership cards; only the State Association.

ARTICLE VIII

BOARD OF DIRECTORS

- SECTION I. The State Board of Directors of the Mexican American Golf Association, is a body of people which is elected/appointed by the regional Councils for the purpose of representing the Association in all matters pertaining thereto.
- SECTION II. The State Board of Directors, for voting purposes, shall consist of the three (3) Council Directors, and two (2) delegates from each Council (6), for a total of nine (9). *The Chairman of the Board has voting privileges on a motion only when there is a tie vote on a motion.
- SECTION III. 1. Quorum- a quorum of the Board of Directors is 50% plus one; five (5) voting members must be present.

ARTICLE IX

DUTIES OF STATE OFFICERS

- SECTION I. President:
It shall be the duty of the President to preside at all meetings of the Association; to appoint such committee chairpersons as he/she may see fit in order to promulgate the business of the Association; to see that the By-laws and such rules and regulations as may be adopted by the Directors are enforced; to call such meeting as are herein provided to be called by him/her; to have general supervision of the Association, to make reports of the accounts and general concerns of the Association during the year. He/she shall be ex-officio member of all committees, **to have general supervision of the Association to specifically include the State Tournament, Western Regional Championship Tournament when hosted by California, El Libro Del Ano, MAGAZine, Junior Program, Hall of Fame, and Historian Projects.
- SECTION II. Vice President:

In the absence of the President, the Vice President shall preside at all meetings of the Association and otherwise perform the duties of the President. If the President and Vice-President shall be absent for any meeting, the Directors shall appoint a chairperson for the day. In the event the President should withdraw from the Association for any reason, or cease to be President during the unexpired part of his term, the Vice-President shall become President.
- SECTION III. Secretary:

It shall be the duty of the Secretary to record the proceedings of all regular and special meetings of the Board of Directors, and to maintain these records in the Association's minute book. The Secretary shall also keep a register of the names and addresses of all members of the Association; attend to the giving and serving of all notices; be custodian of, and have charge of, such books and papers as the Board of Directors may direct; shall perform such duties as may be assigned to him/her by the Board of Directors.
- SECTION IV. Treasurer:

The Treasurer shall act as a custodian of the Association's funds and shall be in its receipts and disbursement officer. He/she shall safely keep an account of all funds that come into his/her hands and shall promptly deposit the same to the credit of the Mexican American Golf Association in such bank or banks as the Directors may require. All checks, drafts or orders for the payment of money shall be signed by the Treasurer and countersigned by the President, Vice-President, or such other officers as the Directors may authorize.

The Treasurer shall also prepare and submit accurate reports of the Association's current financial condition at all regular meetings. He/she shall, in general, perform all of the duties normally incidental to the office of the Treasurer and shall perform such other

duties as may be assigned to him/her by the Board of Directors.

SECTION V. The President, or any officer may, at his/her discretion, appoint any assistant that he/she may require. It shall be the policy for the Board of Directors, as a whole, to delegate as many duties as possible for the purpose of encouraging active participation by the membership at large.

ARTICLE X

DISCIPLINARY PROCEDURES

Although ordinary societies seldom have occasion to discipline their members or their Chapters, an association or assembly has the ultimate right to make and enforce its own rules and to require that its members or its Chapters refrain from conduct injurious to the Association and its purposes. (Article VII, Section II).

SECTION I. MEMBER(S):

1. Misconduct of member(s) in a meeting:
The presiding officer (chair) shall have the right and authority to enforce the rules of conduct of a duly convened meeting as prescribed by the Roberts Rules of Order as amended (Article XV).
2. Misconduct of member(s) other than at meetings:
 - a. The parent Chapter or Council shall have the initial responsibility of obtaining a satisfactory solution to the misconduct through the process of counseling and discussion.
 - b. If the member(s) persists in his/her misconduct, the parent Chapter shall initiate expulsion proceedings and submit allegations of misconduct in written form to the State Board of Directors.
3. Expulsion of member(s) from the Association:
 - a. The State Board of Directors shall within thirty (30) days of the referred allegations inform the accused member(s) of these allegations of misconduct that have been preferred against him/her and appoint an investigating committee of three (3) members from Council or Councils other than his/her own.
 - b. The committee shall investigate the allegations of misconduct and report its findings and recommendations to the State Board of Directors within fifteen (15) days. The findings and recommendations should include, as appropriate, a resolution exonerating the member(s) or to fix a time to which the State Board of Directors shall convene for the hearing. The resolution shall also instruct the Secretary to give notice in writing to the accused member(s) to appear before the State Board of Directors, at the established time and place, to show cause why he/she should not be expelled. The charges should be stated at this time. The State Board of Directors, at this time, may suspend the accused member's privileges pending the result of the hearing.

- c. Failure to obey this summons shall constitute grounds for summary expulsion.
- d. The accused member(s) may by two-thirds (2/3) vote of the State Board of Directors be expelled from the Association.

SECTION II. Officer(s)

- 1. Misconduct of Officer(s) or dereliction of duty:
 - a. An elected officer(s) may be expelled from office only by those members constituting the body that is empowered to elect him/her.
 - b. The procedure for expulsion from office shall be the same as for expulsion of member(s) from the Association, except that it will take place at the appropriate jurisdictional level of the Association.

SECTION III. Chapter(s)

- 1. Any chapter which fails to comply with the intents and purposes of the Association may be subject to revocation of its charter.
- 2. In all cases it will require a two-thirds (2/3) vote of the State Board of Directors to revoke a chapter's charter from the Association.

ARTICLE XI

MEETINGS

SECTION I. Chapters:
As designated by their Board of Directors.

SECTION II. Regional Councils:
As designated by their Board of Directors.

SECTION III. State Board of Directors:
The Directors shall meet at least once every four (4) months for the transaction of the business of the Association at such time and place as the President may prescribe.

The President or any two-third (2/3) of the directors, may at any time call a special meeting. Two-thirds (2/3) of the Directors shall constitute a quorum for such meeting and for the final transaction of business.

SECTION IV. The Secretary shall, at least fifteen (15) days before any regular State meeting, give notice in writing to the Directors of the time and place of the meeting. In the event of a special meeting, the Secretary shall give notice to all Directors.

SECTION V. Special meetings of the general membership may be called by the President, or by two-thirds (2/3) of the State Board of Directors. The time, place and purpose of such meetings shall be announced at least ten (10) days prior to the meeting.

SECTION VI. A general meeting shall be held once a year for the general membership. The time, place and purpose shall be designated by the President and/or Board of Directors. The Secretary shall, at least fifteen (15) days before a general meeting give notice in writing to the Directors and Chapter Presidents.

SECTION VII. In the transaction of all business of this Association, each Council Director and their delegates shall be physically present at all State meetings and voting by proxy is not permitted so as to encourage full participation.

ARTICLE XII

COMMITTEES

SECTION I. Committee chairpersons shall be named by the State President, Chapter Presidents and Council Directors for such committees as they or the Board of Directors shall deem necessary or helpful. There should be the following standing committees of the Association: Auditing or Finance, Handicap, Membership, Tournament, Advisory, Entertainment, and By-laws.

ARTICLE XIII

POLITICAL ACTIVITY POLICY

SECTION I. Neither the Association as a whole, nor any member or auxiliary group shall participate in/or advocate any political activity using the Association's name, or representing the Association as favoring or opposing any legislation or candidate for public office. It is the expressed policy of the Association that it be a social organization for the purposes enumerated in Article IV, and shall not operate as a political pressure group. All members are free to, and are encouraged to, engage in political activity as their individual consciences may dictate.

ARTICLE XIV

BULLETIN

An official bulletin shall be published and distributed as specified in the adopted Policies.

ARTICLE XV

RULES OF ORDER

Robert's Rules Of Order, latest edition, shall be recognized as authority in governing the meetings of the State Board of Directors, Regional Council and Chapter Boards, except as they may conflict with these By-laws.

ARTICLE XVI

AMENDMENTS

SECTION I. These By-laws may be amended at any regular or special meeting of the State Board of Directors provided such amendment(s) has been presented and read at a previous

meeting, or has been recommended by the By-laws Committee; and that notice of the proposed change(s) has been mailed to each Regional Council member at least two (2) weeks prior to the meeting at which a vote of the change(s) shall be taken. A two-thirds (2/3) vote of a quorum shall be required to pass an amendment to these By-laws.

ARTICLE XVII

POLICIES AND RESOLUTIONS

- SECTION I. The State Board of Directors may adopt Policies and/or resolutions (as appropriate) in order to facilitate the administrative functions of this organization.
- SECTION II. Due notification of intent shall be given all Chapter members at least sixty (60) days prior to adoption.
- SECTION III. Once adopted, these Policies and/or Resolutions shall be binding upon all members until such time as they are properly rescinded or amended.

ARTICLE XVIII

ENACTING CLAUSE

These By-laws shall become effective upon approval by the State Board of Directors as Prescribed by Article XVI of these Bylaws.

NOTE: All original documents concerning Titles, Certificates of Incorporation, Amendments to Articles or By-laws shall be kept in the office of the legal counsel of this Association, to wit:

* David Rodriguez, Attorney
P. O. Box 4098
Visalia, CA 93278
Telephone (559) 734-4373

POLICIES

The following Policies are hereby adopted under the provisions of Article XVII of the By-laws of the Mexican American golf Association (as amended).

1. Official Bulletin:
 - a. An annual proposed budget shall include provisions for an official state letter or bulletin be published at least once a year or as frequently as circumstances or finances permit and be mailed to each Chapter President, Secretary, Treasurer, for further copying and distribution.
2. Annual Yearbook:
 - a. A yearbook will be assembled and published in conjunction with the annual State Tournament. Advertising guidelines and fees for cost of advertising in said yearbook shall be determined on an annual basis and submitted to chapters. Yearbook paperwork from chapters is due to yearbook chairperson by no later than September 1 of the current year.

***By-laws- Enacting Clause, Amended May 10, 2008**

Chapters may retain 50% of the monies collected in advertisements. Monies are due into State not later than September 1 of the current year.

3. a. The annual State Tournament should be set to take place over the Labor Day weekend in September. Hosting Councils or Chapters should make every possible effort to schedule the Labor Day weekend in the State Tournament pre-package proposal. Pre-package proposal shall be presented at the August State meeting and finalized at the November meeting of prior year of State Tournament.
- b. Rules of play at the annual State Tournament shall be consistent with the USGA as modified by local course rules and the State Tournament Director.
- c. State Tournament Exemptions: The current State Champion in the men's, ladies, senior's,* super senior's , junior's division, and the current State President shall be required to pay green fees only. The hosting Chapter/Council may grant them further exemptions if they choose to subsidize the costs incurred.

4. State Tournament-addendum:

- a. *State will provide seed money up to a maximum of \$2,500.00. State President or his/her appointed officer must be on the tournament checking account signature card before seed money is released.
- (b.) * The Hosting Chapter/Council of the annual MAGA State Tournament shall retain 50% of the profit of this tournament. Further guidelines for the Chapter/Council selected to host the annual MAGA State Tournament shall be formulated and adopted as addendum to this policy
- c. ### Host Chapter Tournament Chairman (should be Chairperson) shall extend a written invitation to defending State Champion to participate in the current year's tournament. Hosting chapter must make golf carts available in the package for all non-Junior golfers.

All adult male flights will tee off the same tees.

Par 3 prizes for all par 3's must be equal except for the Hole-in-One.

Prizes should be known prior to the tee-off time.

Ladies Program mandatory at all State Tournaments for non-golfers.

- d. State administration shall be responsible in obtaining the necessary insurance riders.
- e. A past member or re-instated past member shall be a paid up member before January 1st to play in the State Tournament with full privileges.
- f. A new member (not re-instated) shall be a fully paid member before April 1st of the membership year to play in the State Tournament with full privileges.
- g. It is the responsibility of the Chapter officials to inform all new members who join after April 1st of that year that they (the new members) *are only allowed to compete in the guest flight at the State Tournament.

5. Membership-Regular

- a. All Chapters will pay the appropriate computer fee for all their Junior members and clearly identify them as such. Junior members will then be issued a MAGA Junior membership card and their handicaps will be duly monitored and recorded by the Chapter Handicap Chairperson. There will be no State dues incurred or required. The individual Chapter shall have the option of subsidizing the computer fee or collecting it from their Junior members.
- b. Juniors participating in MAGA Tournaments in Junior flight play must adhere to golf course regulations and must not pay more than standard green fee.
- c. Juniors participating in a flight other than a Junior flight must pay full tournament entry fee.
- d. Juniors entered in MAGA tournament play cannot be awarded any type of gift certificate or monetary prizes. Only trophies may be awarded.

6. State Officer(s)-Expenses

- a. Lodging: One day lodging not to exceed \$75.00 for State meeting or attending a tournament in a State Officer capacity.
- b. Meals: A meal may be provided at a State meeting at board discretion.
- c. Transportation: Reimbursement at .45 cents per mile regardless of mode of travel selected. Mileage reimbursement will not be provided to members who also participate in a State sanctioned golf tournament at same location.
- d. Phone calls, printing and stamps: Total reimbursement.
- e. State funds shall not be used for out of state travel unless previously approved by the governing board.
- f. State officers expenses will be used only for the duties of their office as specified in the By-laws.
- g. Reimbursement will be made only when substantiated with proper vouchers or documentation of expenses incurred.
- h. If extenuating circumstances require that an officer travel in violation of this policy, the State President may authorize it.
- i. Entry fees for golf tournaments are not a reimbursable expense under this policy.

7. Western Regional Championship
 - a. Western Regional Championship sanctioned by California State MAGA. See
 - i. State Board meeting minutes dated 11/3/90.
 - b. Western Regional Championship Guidelines to be developed and adopted.
 - c. Western Regional Championship Guidelines adopted on August 14, 1993.

**** Amended 11/4/90**

Added to State Tournament Guidelines 1/30/88

Policies re-organized, reviewed and added to on 11/2/91 (See State Minutes)

c. WRC Guidelines adopted 8/14/93